



Polly Owners Group Data Protection Policy

1 Privacy

Polly Owners Group will use personal data to send news, information, and notices to members. The Group will share the membership list with Polly Model Engineering Limited for the purposes of establishing entitlement to the member's discount on selected purchases. Polly Owners Group will not provide personal information to other third-parties for marketing or other purposes without first obtaining consent to do so.

2 Accuracy

Polly Owners Group will hold member's names; postal and email addresses; landline and mobile telephone numbers; subscription payment details; type of locomotive model; and home model engineering club. The information will be updated annually or sooner when notified of a change by a member.

3 Access

Members have a right to see the information held and to request changes or deletion from the list. On request by a member, Polly Owners Group will provide a copy of the information held on that member and amend it or delete as requested.

4 Security

Data will be stored on a computer and reasonable steps will be taken against theft or loss of data by means of limiting access to the computer and using passwords and security software to protect the data.

5 Responsibility

Personal data will be held and managed by the Treasurer.