



## **CONSTITUTION OF THE POLLY OWNERS GROUP**

- 1. THE NAME OF THE GROUP** shall be “The Polly Owners Group” herein after referred to as The Group.
- 2. THE AIMS AND THE OBJECTIVES** of the Group shall be:-
  - 2.1. The bringing together of individuals owning any of the Polly range of locomotives.
  - 2.2. Provide help and encouragement to the members of the Group, whether they are building or running a Polly locomotive.
  - 2.3. Organise meetings during the year to enable the coming together of members of the group and their locomotives subject to the demand within the Group.
- 3. THE COMMITTEE**
  - 3.1. The Group will be managed by an elected committee consisting of a Chairman, Treasurer and Secretary. The election of officers shall be at the Annual General Meeting. They shall hold their respective office until the next General meeting.
  - 3.2. The committee may co-opt members as required for specific purposes and a specified time. If the position is to become permanent the co-opted member must put themselves forward for election at the next AGM.
  - 3.3. All officers shall be eligible for re-election; if there are no nominations received the holder shall, subject to their agreement, continue in that office.
  - 3.4. The Committee will endeavour to keep informed all members of the group in matters appertaining to the administration of the group.

#### **4. MEMBERSHIP**

- 4.1. Members of the Group (referred to as Members) will be classed as Full Members upon completion of an application form or renewal notice.
- 4.2. It is a condition of membership that it is accepted that records of Members names and addresses etc. are kept on computer disk. Information is to be used for Group purposes only and will be managed in accordance with the General Data Protection Regulation (GDPR).
- 4.3. The Committee reserves the right to refuse an application for membership, and has the discretion whether or not to disclose the reason.
- 4.4. If the conduct of any member is in the opinion of the Committee injurious to the character of the Group or objectionable in any respect, that member may be required by the Committee to resign, and if he does not resign within one week, the member may (after he has been given the opportunity to justify or explain his conduct) be expelled by resolution of the Committee and then ceases to be a member and forfeits all right to claim upon the Group.
- 4.5. The employees of Polly Model Engineering Limited are deemed Honorary Members of Polly Owners Club, and as such, shall enjoy full membership benefits.
- 4.6. Membership entitles the member to a single vote.

#### **5. FINANCE**

- 5.1. The costs of the administration of the Group will be covered by an annual subscription to cover general administration. Event costs will be met by an appropriate payment by members attending.
- 5.2. To join the group there will be an initial joining fee. Any future subscriptions and length of membership period will be determined with agreement from the members at the annual AGM following a recommendation from the committee.
- 5.3. All expenditure of Group funds will be fully accountable by the Committee and they must provide covering receipts for such expenditure.
- 5.4. The Group may receive income by way of subscriptions, donations and any way approved by the Committee.
- 5.5. An audited annual account of income and expenditure will be provided to all members. Audited accounts to be e-mailed to all members prior to the AGM.
- 5.6. The financial year shall end at on March 31<sup>st</sup>.
- 5.7. The Committee may not acquire assets or enter in contracts, leases or other forms of agreement without the authority of members given at the AGM or an EGM.

5.8. The Group shall not be a profit making concern and there shall be no distribution of assets, profits or funds to members, except in payment of legitimate expenses incurred on behalf of the Group.

## **6. THE AGM**

The Annual General meeting will usually be held at the first meeting of each year to transact the following business:-

- 6.1. To receive and if approved adopt a statement of the group's annual accounts.
- 6.2. To appoint Officers of the Group from members duly nominated.
- 6.3. To bring forward any proposals from members of the Group where they have been properly notified in advance of the meeting.
- 6.4. To appoint auditors for the succeeding year.
- 6.5. To deal with any matter that the Officers desire to bring before the members of the group.

## **7. DISSOLUTION**

If it is necessary to consider the closure of the group, this shall be determined at the Annual General Meeting, A resolution to close down the group shall require a majority vote of 75% of those present at the meeting and entitled to vote. If the resolution is agreed then at the next annual meeting an Extraordinary General Meeting will be held and, with the agreement of 75% of the members present and entitled to vote, the group will be closed. All properties shall be realised and the proceeds and all outstanding funds shall be paid, after the payment of all outstanding debts, to such charity(s)/organisation(s), as the members of the Group shall nominate.